



Badminton Tasmania

Working with Children and Vulnerable People Policy

2nd June 2020

Overview

This policy informs Badminton Tasmania (BT) stakeholders and affiliates of their responsibilities, and the procedures they must follow when working or volunteering with children and vulnerable people in Tasmania.

The term *vulnerable people* covers children and adults who are deemed vulnerable. Children are defined as young people yet to attain the age of 18.

Registration to Work with Vulnerable People aims to reduce the potential for sexual, physical, psychological, emotional or financial harm or neglect of children and vulnerable people in Tasmania.

Registration to Work with Vulnerable People provides a minimum screening process for people working or volunteering in sporting organisations. The law requires registration for some important roles within sport, but importantly allows organisations to adjust the screening requirements to suit their particular organisation.

BT affiliates are liable if there are people operating in their club or association who should be registered but do not hold current *Registration to Work with Vulnerable People*.

There are a number of exemptions under Tasmanian legislation regarding situations where people engaged in regulated activities need not apply. These exemptions can be overridden by BT affiliates, if after assessment of the risk of harm to children and vulnerable people, an affiliate determines that it wants these roles to be included in their screening regime. Exemptions from registration are available at www.cbos.tas.gov.au/topics/licensing-and-registration/registrations/work-with-vulnerable-people/exemptions.

Who must apply for Working with Vulnerable People Registration?

Scope of this Policy

BT Working with Children and Vulnerable People Policy is applicable to all its members, non-member participants, volunteers and employees at all times during their participation in activities conducted by BT and its affiliates.

This policy applies to activities within the Tasmanian jurisdiction and at all times when teams or individuals from Tasmania are competing at interstate and international events. Activity is defined as a cultural, recreational, sporting, community activity or service provided primarily for children and vulnerable people by a sporting club, association or state body.

Mandatory Registration

All persons required to be registered under the *Registration to Work with Vulnerable People Act, 2013*, or in positions deemed by BT to be mandatory, will complete their registration prior to commencing any child or vulnerable person related activities.

Specifically, the law requires the following persons involved in Badminton (State and affiliate Level) to be registered:

- BT employees whose duties bring them into contact with children or vulnerable people
- BT board directors and affiliate board directors
- State/affiliate junior development coordinators and volunteers
- Coaches and officials working with children or vulnerable people
- State team officials, managers and chaperones travelling with children or vulnerable people
- Technical officials, referees, court managers
- Volunteers working at events including junior development camps

Optional Registration

Registration is optional for the following persons involved in Badminton.

- Administrative staff if their usual duties do not bring them into contact with children or vulnerable people
- Additional parent help in sporting activities where the parents are designated official.

People who should NOT apply for Registration

- Children under 16 years of age

A complete list of exemptions can be found under [Exemptions from Registrations](#) on the Department of Justice's Consumer, Building and Occupational Services website.

BT and its affiliates will complete the following procedures:

1. Appoint a nationally accredited Member Protection Information Officer (one per affiliate) and publish MPIO contact details on BT website.
2. All people within BT and its affiliates will be advised of their responsibilities for *Registration to Work with Vulnerable People*. New members, other participants, and parents will be informed of BT Working with Children and Vulnerable People Policy. This policy will be communicated through BT website.
3. Collect registration identification numbers annually
4. Include the *Registration to Work with Vulnerable People* as a standing item at board meetings of BT board
5. Maintain a record of people within BT who have *Registration to Work with Vulnerable People*. This record will include registration identification numbers and registration expiry dates
6. Confirm all registrations through the [Check Registration Status](#) on the *Registration to Work with Vulnerable People* website. Confirm that the applicant has recorded BT or the affiliate as part of their registered details. This way if registration is withdrawn for any reason the organisation will be notified.

Related Policy Information

BT will apply and enforce this Working with Children and Vulnerable People Policy in a consistent manner that conforms to policy frameworks of BT.

As a locally developed policy, BT Working with Children and Vulnerable People Policy operates as a complementary policy to BT Member Protection Policy.

Breaches or failure to comply with this policy will be managed in accordance with the relevant sections set out in BT Member Protection Policy.

Serious breaches will be subject to criminal justice proceedings that could result in fines or other penalties imposed under the act.

Download BT Member Protection Policy from Website.

This policy has been developed to meet BT obligations under the Tasmanian *Registration to Work with Vulnerable People Act, 2013*.

Please also refer to the Tasmania Government Working with Children and Vulnerable People Policy Template Fact Sheet found at the following website.

https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=2ahUKEwiPhMiZkYXhAhVM4nMBHRB7CulQFjAAegQICxAC&url=http%3A%2F%2Fwww.dpac.tas.gov.au%2F__data%2Fassets%2Fpdf_file%2F0020%2F387002%2FFact_Sheet_-_Template_-_Working_with_Children_and_Vulnerable_People_Poli.._.pdf&usg=AOvVaw1rY-malp1clwIGwBIWvqfR